

PPP Certification and Worksheet

_____, 2020

To: First Metro Bank

Re: Paycheck Protection Program Application (the "Application")

The undersigned, a duly authorized officer/owner of _____ (the "Company"), hereby certifies to First Metro Bank the following:

1) All documentation submitted in support of the attached Application, including, but not limited to, W-2's W-3's for 2019, Form 940 reports filed for 2019, Form 941 reports filed for 2019, Form 944 reports filed for 2019, other documents evidencing payment of gross wages to employees, Form 1099 for 2019 (for Independent Contractors), documents evidencing payment of health insurance premiums for employee, documents evidencing paid time off for each employee, documents evidence payment of Family Medical Leave for each employee, documents evidencing payment of state and local taxes assessed on each employee's pay; and, documents evidencing payment of retirement funding for employees, is true and correct and the same as reported with any applicable federal or state government agency, including, but not limited to, the Internal Revenue Service and the Alabama Department of Revenue.

2) Determination of Average Monthly Payroll ("Determination") on the attached Application was made as follows (Note: use additional sheets if necessary):

(a) Aggregate 2019 compensation (salary, wages, commissions or similar compensation) for employees included in the Average Monthly Payroll (based on 2019 documentation indicated above and submitted with Application) = \$ _____

Note: Form 940 and Form W-3 must be included in documentation.

Note: Indicate any employee whose wages were excluded in Determination and include W-2 for such employee(s):

(b) Identify any employee who for 2019 was paid compensation in excess of an annual salary of \$100,000 and include W-2 for such employee(s). Amount deducted for excess compensation (salary, wages, commissions or similar compensation) in Determination = \$ _____

(c) Amount of payment for vacation, parental, family, medical or sick leave included in Determination = \$ _____

Note: Indicate documentation utilized for (c):

(d) Amount of allowance for separation or dismissal included in Determination =
\$ _____

Note: Indicate documentation utilized for (d):

(e) Amount of employee benefits (including health care coverage, premiums, and retirement) included in Determination = \$ _____

Note: Indicate documentation utilized for (e):

(f) Amount of state and local taxes assessed on compensation of employees included in Determination = \$ _____

Note: Indicate documentation utilized for (f):

Average Monthly Payroll on Application is equal to $(a) - (b) + (c) + (d) + (e) + (f) =$
\$ _____ / 12 = \$ _____

This ___ day of _____, 2020.

By: _____

Its: _____